

# 50<sup>th</sup> Annual Symposium

## MARCH 25-29, 2023

LOEWS MIAMI BEACH HOTEL | MIAMI, FL

### EXHIBITING OPPORTUNITIES

#### EXHIBIT DATES AND HOURS\*

#### EXHIBITS

Sunday, March 26 <sup>th</sup>	2:00 pm – 6:15 pm
Monday, March 27 <sup>th</sup>	7:00 am – 11:30 am
Tuesday, March 28 <sup>th</sup>	7:00 am – 4:30 pm

#### TRAFFIC BUILDERS

Sunday, March 26 <sup>th</sup>	Coffee Break	3:45 pm – 4:15 pm
	Welcome Reception	5:15 pm – 6:15 pm
<b>Exhibitors Are Invited To This Event</b>		
Monday, March 27 <sup>th</sup>	Continental Breakfast	7:15 am – 8:30 am
	Coffee Break	9:30 am – 10:00 am
Tuesday, March 28 <sup>th</sup>	Continental Breakfast	7:00 am – 8:30 am
	Coffee Break in Exhibit Hall	9:15 am – 9:45 am
	Lunch	11:50 am – 1:00 pm
	Coffee Break and Karmody ePoster Competition	2:30 pm – 3:30 pm

*\*Times subject to change based on final programming.*

#### EXHIBIT SPACE FEES

##### 10' x 10' Booth

**\$5,000 (per space)**

Includes:

- ✓ Side and back drape
- ✓ One (1) 6' x 30" draped table, 2 chairs
- ✓ 3 complimentary registrations
- ✓ 2 Annual Reception tickets for Tuesday, March 22<sup>nd</sup> (6:00 pm – 7:30 pm)

##### TABLE TOP SPACE FEE

**\$3,000 (per table)**

Includes:

- ✓ 8' x 5' space
- ✓ One (1) 6' x 30" skirted table, 2 chairs and waste basket
- ✓ 2 complimentary registrations

Standing equipment in table top exhibit spaces, will be permitted provided it fits in the 8' x 5' space. In most cases, this would preclude the use of the 6' x 30" table. Should equipment be larger than table top exhibit space reserved, that equipment will not be allowed to be displayed or company will be required to exhibit in a 10' x 10' Booth. Companies bringing in standing equipment must notify Show Management in writing, prior to the meeting.

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### EXHIBITION INFORMATION (Page 1 of 2)

#### EXHIBIT HALL LOCATION

The exhibits are located in the Americana Salon 4 which is adjacent to the Scientific Sessions in Americana Salon 3.

#### INSTALLATION OF EXHIBITS

**Sunday, March 26<sup>th</sup>**

**10:00 AM – 1:30 PM**

All exhibits must be set by 1:30 pm Sunday March 26, 2023 without exception. Assembly of exhibits during the regularly scheduled exhibit hours will not be permitted.

#### DISMANTLING OF EXHIBITS

**Tuesday, March 28<sup>th</sup>**

**4:30 PM – 7:00 PM**

All exhibits must remain intact until the official closing time of 5:00 PM on Tuesday, March 28, 2023 and may not be dismantled or removed, in whole or in part, before that time. After the close of exhibits, all material must be removed no later than 7:00 PM. *If any company removes its exhibit prior to the closing of the exhibits, the company's priority points will be revoked or reduced for the 2024 SCVS Annual Symposium.*

#### SPACE ASSIGNMENT

Preferred space assignment will be given to previous exhibitors based on the priority point system. The priority point deadline presently is, **December 16, 2022**. All others will be assigned in the order in which applications are received. Exhibitors wishing to avoid assignment of space adjacent to a particular competitor should indicate this on their application. Careful consideration will be given to such requests. The Society has the right to alter the Floor Plan at any time.

#### PRIORITY POINT SYSTEM

A point system based on SCVS exhibit history and date of receipt of application, will guide the assignment of space. Three points will be given for each booth and two points for each table top, each year beginning with 1984. One point will be given for each additional booth or table for a maximum of six points annually. Presently, applications must be received by **December 16, 2022** to be included in the priority point deadline. Applications received after December 16th will be assigned on a space available basis.

#### PAYMENT / REFUNDS / CANCELLATIONS

A 50% deposit of the contracted space must be forwarded with the Application for Exhibit Space. The balance must be paid by January 20, 2023. Cancellations received in writing by January 20, 2023 will be subject to a 50% administrative fee. There will be no refunds for cancellations received after January 20, 2023.

Checks should be made payable to the Society for Clinical Vascular Surgery and faxed to:

**SCVS**

**500 Cummings Center, Suite 4400, Beverly, MA 01915**

**Telephone: +978-927-8330 / Fax: +978-524-0461**

[industry@scvs.org](mailto:industry@scvs.org)

#### HOTEL ACCOMMODATIONS

A hotel reservation link will be included in the online Exhibitor Service Kit which will be available in December.

#### AV / ELECTRICAL / TELECOMMUNICATIONS

Order forms and information will be included in the online Exhibitor Service Kit which will be available in December.

#### SHIPPING INSTRUCTIONS

The SCVS online service kit will be available in December and will outline all shipping needs and other exhibitor services.

## EXHIBITION INFORMATION (Page 2 of 2)

### RULES AND REGULATIONS

Please contact Yvonne Grunebaum, Director of Industry Relations, for more information:  
 T: +978-927-8330 | Email: [ygrunebaum@prri.com](mailto:ygrunebaum@prri.com)

#### INFRINGEMENT

Interviews, demonstrations and the distribution of literature or samples must be made within the area assigned to the exhibitor. Canvassing or distributing of advertising matter outside the exhibitor's own space will not be permitted.

#### CONDUCTING EXHIBITS

No drawings, raffles or quiz-type contests of any type will be permitted. No bags or containers for collection of samples are to be distributed by an exhibitor. This applies to any envelope, folder, portfolio, box, etc., that provides carrying space for more than a single sample. Electrical or other mechanical apparatus must be muffled so noise does not interfere with other Exhibitors. Character of the exhibits is subject to the approval of the Society. The right is reserved to refuse applications, which do not meet standards required or expected, as well as the right to curtail exhibits or parts of exhibits, which reflect against the character of the meeting. This applies to displays, literature, advertising, novelties, souvenirs, conduct of persons, etc.

#### FIRE PROTECTION

All materials used in the exhibit area must be flameproof and fire-resistant in order to conform to the local fire ordinances and in accordance with regulations established by the local County Fire Department. Crepe paper or corrugated paper, flameproof or otherwise, will not be permitted. Excelsior or other paper is not to be used in crating merchandise. Display racks, signs, spotlights and special equipment must be approved before use, and all displays are subject to inspection by the Fire Prevention Bureau. Any exhibit or parts thereof found not to be fireproof will be dismantled. All aisles and exits must be kept clear at all times, and fire stations and fire extinguisher equipment are not to be covered or obstructed.

#### EXHIBIT PERSONNEL

You may register additional industry personnel at the discounted price of \$100 per badge. Industry badges include access to the Exhibition Hall, Scientific Sessions, Welcome Reception, continental breakfasts and coffee breaks. Annual Banquet tickets are sold separately. Registration badges may be purchased onsite at registration or prior to the meeting by filling out the Exhibitor Badge Registration Form on the online Service Kit.

#### SECURITY

Security will be contracted by Management to be on duty in the exhibit area when exhibits are closed, but the safekeeping of the Exhibitor's property shall remain the responsibility of the Exhibitor. The Society for Clinical Vascular Surgery assumes no responsibility for any losses sustained by the exhibitor.

#### PROTECTION OF THE HOTEL BUILDING

Exhibitors will be held liable for any damage caused to the hotel property, and no material or matter of any kind shall be posted on, tacked, nailed, screwed or otherwise attached to columns, walls, floors or other parts or portions of the hotel building or furnishings. Whatever may be necessary to properly protect the building, equipment or furniture will be installed at the expense of the Exhibitor. If any controversy arises as to the need or propriety thereof, the Convention Service Manager of the Hotel will be the final judge thereof and his/her decision shall be binding on all parties concerned.

#### SPECIAL NEEDS

Please contact the Society for Clinical Vascular Surgery office if you have a disability, which will require accommodation.



#### INDEMNIFICATION

Exhibitor, the Loews Miami Beach and SCVS hereby agree to indemnify, defend, and hold the other party (including its parent company, subsidiaries and affiliates, and their directors, officers and employees) harmless from and against any and all liabilities, losses, costs, expenses (including reasonable attorneys' fees), judgments, claims, claims of copyright infringement, and demands of any kind whatsoever caused by, resulting from or in any way connected with the indemnifying party's acts and omissions (including those of the indemnifying party's agents, contractors, or employees), except to the extent and percentage of the acts and omissions of the indemnified party or parties. With respect to Group, this indemnity obligation shall extend to the acts of its attendees within the Function Space.

#### INSURANCE

At all times during the SCVS Annual Meeting, Exhibitor shall maintain Statutory workers' compensation insurance, in accordance with applicable law; Employers' liability insurance with limits of at least one million (\$1,000,000.00) per accident covering all of exhibitor's personnel performing work at Hotel property in connection with the Agreement; commercial general liability insurance with contractual indemnity coverage and combined single limits in the minimum amount of three million dollars (\$3,000,000.00) per occurrence for personal injury and property damage; and commercial automobile liability insurance with coverage for owned, non-owned, rented and borrowed automobiles with a combined single limit of not less than one million dollars (\$1,000,000.00). Exhibitor shall provide evidence thereof upon request to SCVS. The insurance provided by Exhibitor shall name SCVS and Hotel, its parent company, subsidiaries and affiliates as additional insureds, shall be issued by a company with a current A M Best Company rating of at least A:VII and may be obtained through one or a combination of insurance policies. The consent of Hotel to the insurance and limits insured, as shown herein, shall not be considered as a limitation of Exhibitor's liability under the Agreement nor an agreement by Hotel to assume liability in excess of said amounts or for risks not insured against. Exhibitor will require that any contractor, subcontractor and/or vendor will meet the above insurance and additional insured requirements and will obtain the appropriate Insurance Certificates, which may be reviewed by SCVS and Hotel, at its request.

#### PRESENTATION VIEWING

Participants at the SCVS Annual Symposium are expected to be respectful of presentations that are in the program and will not record/photograph any content from those presentations unless given permission by the authors or companies involved with that programming.

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### EXHIBIT SPACE APPLICATION (Page 1 of 2)

Sign and return both sides via email [industry@scvs.org](mailto:industry@scvs.org). We will send online payment instructions once we receive the application by email. Final payment is due in full no later than Friday, December 16, 2022. Any questions, please contact the SAVS offices at 978-927-8330. Space will be assigned per priority point number on **December 16, 2022**. Applications received prior to **December 16, 2022** must be accompanied by a 50% deposit. Payment is due in full no later than **January 20, 2023**. Applications will be received after **January 20, 2023** -on a space available basis.

#### CONTACT INFORMATION

**Contact Person** *This person will receive all correspondence pertaining to this meeting.*

**Title**

**Telephone number**

**Fax number**

**Email address**

**Company Name**

**Street Address**

**City/State/Zip/Country**

#### EXHIBIT SPACE:

- 8' X 5' Tabletop: \$3,000 (per table)  
 10' X 10 Booth: \$5,000 (per space)

**Location preferences: (List Table/Booth Numbers)**

**1<sup>st</sup> Choice** \_\_\_\_\_ **3<sup>rd</sup> Choice** \_\_\_\_\_

**2<sup>nd</sup> Choice** \_\_\_\_\_ **4<sup>th</sup> Choice** \_\_\_\_\_

**# of Booth(s)** \_\_\_\_\_ x \$5,000 = **Total Amount \$** \_\_\_\_\_

**# of Tables (s)** \_\_\_\_\_ x \$3,000 = **Total Amount \$** \_\_\_\_\_

**50% deposit is due before December 16, 2022. After January 20, 2023, applications must be accompanied with payment in full.**

**We would like to be near** \_\_\_\_\_

**We would not like to be near** \_\_\_\_\_

*The SCVS will make every effort to honor your location requests.*

#### PROGRAM LISTING:

Please email a 50 word description to [industry@scvs.org](mailto:industry@scvs.org) along with your application to be included in the Mobile App. When emailing description please include the following:

- "SCVS" in the subject line of your email.
- Company Name
- Mailing Address
- Appropriate contact email address
- Company website address
- 50 word description

If your description is substantially over 50 words we reserve the right to edit your submission.

#### PAYMENT METHOD:

•Check amount enclosed: \$ \_\_\_\_\_

#### CREDIT CARD

• American Express • MasterCard • Visa

Amount to be charged: \$ \_\_\_\_\_

**CONFIRMATION WILL BE SENT IMMEDIATELY WITH AN ONLINE PAYMENT LINK.**

**WE AGREE TO ABIDE BY ALL RULES AND REGULATIONS SET FORTH IN THE PROSPECTUS AND THIS APPLICATION. ACCEPTANCE OF THIS APPLICATION BY SHOW MANAGEMENT CONSTITUTES A CONTRACT.**

#### AUTHORIZED SIGNATURE

PRINT NAME

TITLE

If you have any questions please contact us at 978-927-8330 or email us at [industry@scvs.org](mailto:industry@scvs.org)

#### FOR SCVS USE ONLY

Date received: \_\_\_\_\_

Total Amount due: \$ \_\_\_\_\_

Amount received: \_\_\_\_\_

Accepted by: \_\_\_\_\_

ID #: \_\_\_\_\_

PIF by January 20, 2023 \$ \_\_\_\_\_

Space Assignment: \_\_\_\_\_

Date assigned: \_\_\_\_\_

New space assignment: \_\_\_\_\_

Date assigned: \_\_\_\_\_

## EXHIBIT SPACE APPLICATION (Page 2 of 2)

The Society for Clinical Vascular Surgery and its authorized representatives are hereinafter referred to as "Show Management."

**1. PAYMENT AND REFUNDS.** Applications submitted prior to **December, 16 2022** must be accompanied by a deposit in the amount of 50% of the total exhibit space fee. The balance of the space rental charge will become due and payable on January 20, 2023. Applications submitted after January 20, 2023 must be accompanied by payment IN FULL. Applications received without such payment will be processed but space assignments will not be made. If Show Management receives a written request for cancellation of space on or before January 20, 2023 the exhibitor will be liable for a 50% processing fee. For cancellations received on or after January 20, 2023, no refunds will be issued.

**2. SPACE RENTAL AND ASSIGNMENT OF LOCATION.** Whenever possible, space assignments will be made by Show Management in keeping with the preferences as to location requested by the exhibitor. **SHOW MANAGEMENT, HOWEVER, RESERVES THE RIGHT TO MAKE THE FINAL DETERMINATION OF ALL SPACE ASSIGNMENTS IN THE BEST INTERESTS OF THE EXPOSITION.**

**3. USE OF SPACE, SUBLETTING OF SPACE.** No exhibitor shall assign, sublet, or share the space allotted with another business or firm unless approval has been obtained in writing from Show Management. Exhibitors are not permitted to feature names or advertisements of non-exhibiting manufacturers, distributors or agents in the exhibitor's display, parent or subsidiary companies excepted.

Exhibitors must show only goods manufactured or dealt by them in the regular course of business. Should an article of non-exhibiting firm be required for operation or demonstration in an exhibitor's display, identification of such article shall be limited to the usual and regular nameplate, imprint or trademark under which same is sold in the general course of business. No firm or organization not assigned exhibit space will be permitted to solicit business within the Exhibit Areas.

**4. EXHIBITORS AUTHORIZED REPRESENTATIVE.** Each exhibitor must name one person to be his representative in connection with installation, operation and removal of the firm's exhibit. Such representative shall be authorized to enter into such service contracts as may be necessary and for which the exhibitor shall be responsible. The exhibitor shall assume responsibility for such representative being in attendance throughout all exposition periods; and this representative shall be responsible for keeping the exhibit neat, manned and orderly at all times. For their own safety and protection, children sixteen (16) years of age and under will not be admitted to the exhibit halls at any time.

**5. INSTALLATION AND REMOVAL.** Show Management reserves the right to fix the time for the installation of a booth prior to the Show opening and for its removal after the conclusion of the Show. Installation of all exhibits must be fully completed by the opening time of the exposition. Any space not claimed and occupied three hours prior to opening, may be resold or reassigned without refund. No exhibitor will be allowed to dismantle or repack any part of his exhibit until after the closing of the Show.

**6. ARRANGEMENT OF EXHIBITS.** Each exhibitor is provided an Official Exhibitor Kit. The Exhibitor Kit describes the type and arrangement of exhibit space and the standard equipment provided by Show Management for booth construction. All booth space must be arranged and constructed in accordance with the guidelines, provisions and limitations contained in the Exhibitor Kit. If, in the sole opinion of Show Management, any exhibit fails to conform to the Exhibitor Kit guidelines, or the provisions set forth herein, such exhibit will be prohibited from functioning at any time during the exposition.

**7. EXHIBITS & PUBLIC POLICY.** Each exhibitor is charged with knowledge of all laws, ordinances and regulations pertaining to health, fire prevention and public safety, while participating in this exposition. Compliance with such laws is mandatory for all exhibitors and the sole responsibility is that of the exhibitor. Show Management and service contractors have no responsibility pertaining to the compliance with laws as to public policy as far as individual exhibitor's space, materials and operation is concerned. Should an exhibitor have any questions as to the application of such laws, ordinances and regulations to his exhibit or display, Show Management will endeavor to answer them. All booth decorations including carpeting must be flame-proofed and all hangings must clear the floor. Electrical wiring must conform to the National Electrical Code Safety Rules. If inspection indicates any exhibitor has neglected to comply with these regulations, or otherwise incurs fire hazard, the right is reserved to cancel all or such part of his exhibit as may be irregular, and effect the removal of same at exhibitor's expense.

Exhibitors will not be permitted to store behind their booth background any excess material such as cardboard cartons, literature, etc. Excess supplies must be stored in areas which will be made available for such purpose. If unusual equipment or machinery is to be installed, or if appliances that might come under fire codes are to be used the exhibitor should communicate with Show Management for information concerning facilities or regulations. Exhibitors must comply with City and State fire regulations.

Independent contractors must conform to IAEE, ESCA and ED&PA guidelines. All exhibitor labor must comply with established labor jurisdictions.

**8. STORAGE OF PACKING CRATES AND BOXES.** The Loews Miami Beach Hotel in its sole discretion may allow delivery, shipment, and storage of certain items for SCVS. Pricing is available upon request. If allowed, deliveries for your SCVS may be sent to arrive at the WDW Resort no more than three days before the first day of the Annual Meeting. Storage charges will be applied to shipments held more than three days after the last day of the meeting, or the Hotel may dispose of these items at Exhibitor's cost. Neither the Loews Miami Beach Hotel nor any of their affiliates are responsible for any damage or loss to any items shipped or delivered to or from the WDW Resort or for the storage of any such items.

**9. OPERATION OF DISPLAYS.** Show Management reserves the right to restrict the operation of, or evict completely, any exhibit which, in its sole opinion, detracts from the general character of the exposition as a whole. This includes, but is not limited to an exhibit, which, because of noise, flashing lights, method of operation, display of unsuitable material, are determined by Show Management to be objectionable to the successful conduct of the exposition as a whole. Use of so-called "barkers" or "pitchmen" is strictly prohibited. All demonstrations or other promotional activities must be confined to the limits of the exhibit space. Sufficient space must be provided within the exhibit space for the comfort and safety of persons watching demonstrations and other promotional activities. Each exhibitor is responsible for keeping the aisles near its exhibit space free of congestion caused by demonstrations or other promotions.

**Direct Sales.** No retail sales are permitted within the exhibit area at any time, but orders may be taken for future delivery.

**Contests, Drawings & Lotteries.** All unusual promotional activities must be approved in writing by Show Management no later than 60 days prior to the opening of the exposition.

**Literature Distribution.** All demonstrations or other activities must be confined to the limits of the exhibitor's booth space. Distribution of circulars may be made only within the space assigned to the exhibitor distributing such materials. No advertising circulars, catalogs, folders, or devices shall be distributed by exhibitors in the aisles, meeting rooms, registration areas, lounges, or grounds of the host facility. Trade publishers are prohibited from soliciting advertising during the Show. Trade publications may be distributed from their booth, but automatic distribution is prohibited.

**Live Animals.** Live animals are prohibited.

**Models.** Booth representatives, including models or demonstrators, must be properly and modestly clothed. Excessively revealing attire is prohibited.

**Sound.** Exhibits which include the operation of musical instruments, radios, sound projection equipment, public address systems or any noisemaking machines must be conducted or arranged so that the noise resulting from the demonstration will not annoy or disturb adjacent exhibitors and their patrons, nor cause the aisles to be blocked. Operators of noisemaking exhibits must secure approval of operating methods before the exhibit opens.

**10. SOCIAL ACTIVITIES.** Exhibitor agrees to withhold Supporting hospitality suites/rooms or other functions during official show activities, including exhibit hours, social functions, educational seminars and any other related activity scheduled by Show Management.

**11. INDEMNIFICATION.** Exhibitor, the Loews Miami Beach Hotel and SCVS hereby agree to indemnify, defend, and hold the other party (including its parent company, subsidiaries and affiliates, and their directors, officers and employees) harmless from and against any and all liabilities, losses, costs, expenses (including reasonable attorneys' fees), judgments, claims, claims of copyright infringement, and demands of any kind whatsoever caused by, resulting from or in any way connected with the indemnifying party's acts and omissions (including those of the indemnifying party's agents, contractors, or employees), except to the extent and percentage of the acts and omissions of the indemnified party or parties. With respect to Group, this indemnity obligation shall extend to the acts of its attendees within the Function Space.

**12. INSURANCE** At all times during the SCVS Annual Meeting, Exhibitor shall maintain Statutory workers' compensation insurance, in accordance with applicable law; Employers' liability insurance with limits of at least one million (\$1,000,000.00) per accident covering all of exhibitor's personnel performing work at Hotel property in connection with the Agreement; commercial general liability insurance with contractual indemnity coverage and combined single limits in the minimum amount of three million dollars (\$3,000,000.00) per occurrence for personal injury and property damage; and commercial automobile liability insurance with coverage for owned, non-owned, rented and borrowed automobiles with a combined single limit of not less than one million dollars (\$1,000,000.00). Exhibitor shall provide evidence thereof upon request to SCVS The insurance provided by Exhibitor shall name SCVS and Hotel, its parent company, subsidiaries and affiliates as additional insureds, shall be issued by a company with a current A M Best Company rating of at least A:VII and may be obtained through one or a combination of insurance policies. The consent of Hotel to the insurance and limits insured, as shown herein, shall not be considered as a limitation of Exhibitor's liability under the Agreement nor an agreement by Hotel to assume liability in excess of said amounts or for risks not insured against. Exhibitor will require that any contractor, subcontractor and/or vendor will meet the above insurance and additional insured requirements and will obtain the appropriate Insurance Certificates, which may be reviewed by SCVS and Hotel, at its request.

**13. CARE OF BUILDING AND EQUIPMENT.** Exhibitors or their agents shall not injure or deface any part of the exhibit building, the booths, or booth contents or show equipment and décor. When such damage appears, the exhibitor is liable to the owner of the property so damaged.

**14. AMERICANS WITH DISABILITIES ACT.** Exhibitors acknowledge their responsibilities under the Americans with Disabilities Act (hereinafter "Act") to make their booths accessible to handicapped persons. Exhibitor shall also indemnify and hold harmless Show Management, and facility against cost, expense, liability or damage which may be incident to, arise out of or be caused by Exhibitor's failure to comply with the Act.

**15. OTHER REGULATIONS.** Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of Show Management.

**SHOW MANAGEMENT SHALL HAVE FULL POWER TO INTERPRET, AMEND, AND ENFORCE THESE RULES AND REGULATION, PROVIDED EXHIBITORS RECEIVE NOTICE OF ANY AMENDMENTS WHEN MADE. EACH EXHIBITOR AND ITS EMPLOYEES AGREES TO ABIDE BY THE FOREGOING RULES AND REGULATIONS AND BY ANY AMENDMENTS OR ADDITIONS THERETO IN CONFORMANCE WITH THE PRECEDING SENTENCE. EXHIBITORS OR THEIR REPRESENTATIVES WHO FAIL TO OBSERVE THESE CONDITIONS OF CONTRACT OR WHO, IN THE OPINION OF SHOW MANAGEMENT, CONDUCT THEMSELVES UNETHICALLY MAY IMMEDIATELY BE DISMISSED FROM THE EXHIBIT AREA WITHOUT REFUND OR OTHER APPEAL.**

DATE

AUTHORIZED SIGNATURE

TITLE